
WCASD EDUCATION COMMITTEE

TO: Board of School Directors
FROM: Tammi L. Florio, Ed.D.
Sara M. Missett, Ed.D.
Robert Sokolowski, Ed.D.
Michael Wagman
SUBJECT: Education Committee Agenda for Monday, June 10, 2019
DATE: June 6, 2019

At the meeting of the Education Committee on Monday, June 10, seven (7) agenda topics will be addressed. They are as follows:

Class of 2020 High School Graduation Gowns: J. Scanlon

Dr. Scanlon will review with the committee, procedures and data collection from all three high schools regarding graduation gown selection for the Class of 2020.

Policy 150 Revision - Title 1 Comparability: T. Florio

Dr. Florio will present to the committee a revision to the policy that defines “grade span” and “method of determination”. Each year the District uses student to staff ratio to compare Title 1 schools to non-Title 1 schools to show that resources are fairly distributed.

Policy 906.1 Revision - Complaints Federal Programs: T. Florio

Dr. Florio will share revisions with the committee that include a language shift from NCLB to ESSA. District office will be the initial point of contact if stakeholders have a complaint. The individual responsible for the oversight of the federal program in question will investigate the complaint.

K-1 Achievement Report: T. Florio and S. Werner

Dr. Florio and Mr. Werner will review the end-of-year data collected for kindergarten and first grade students. They will report student achievement in reading, writing and math and share how counselors have intervened for student success.

Common Assessments: R. Sokolowski

Dr. Sokolowski will report on the rationale and timeline describing the transition from Quarterly Assessments to Common Assessments at the high school level.

Redistricting Timeline: J. Scanlon

Dr. Scanlon will present the timeline developed for the redistricting process to coincide with the opening of Greystone Elementary School.

Resolution Supporting HB 526 and SB 34: J. Scanlon

Dr. Scanlon will discuss a School Board resolution supporting proposed legislation that has the potential to save the school district \$1.7 million.

Please do not hesitate to contact us with any questions.

cc: Dr. Jim Scanlon, Superintendent



WEST CHESTER AREA SCHOOL DISTRICT
Education Committee Meeting
June 10, 2019
7:00 p.m. Spellman Education Center
Conference Room A126

REGULAR SESSION

AGENDA

- ★ Approval of the Education Committee Meeting Minutes of May 13, 2019 (see attached) S. Tiernan
- Class of 2020 High School Graduation Gown Review (see attached) J. Scanlon
- ★ Approval of Revised Board Policy 150 – Title 1 Comparability (see attached) T. Florio
- ★ Approval of Revised Board Policy 906.1 – Complaints Federal Programs (see attached) T. Florio
- K-1 Achievement Report (see attached) T. Florio
S. Werner
- Common Assessments Report (see attached) R. Sokolowski
- Redistricting Timeline (see attached) J. Scanlon
- Resolution Supporting HB 526 and SB 34 (see attached) J. Scanlon

- ★ Education Committee Voting Item

Committee Protocol for Responding to Comments from the Public-

1. A community member will be called upon by the Committee Chair.
2. If the comment can be answered quickly, or can be answered in order to clarify information, someone will respond.
3. If a community member has a more detailed question about a topic, the committee chair may refer the person to the superintendent or appropriate administrator to make an appointment so the question can be answered in more detail.



West Chester Area School District
EDUCATION COMMITTEE

Meeting Minutes

May 13, 2019

Start: 7:00 PM

Finish: 7:54 PM

Attending Committee Members: Sue Tiernan, Joyce Chester, M. Christopher Tabakin

Other Board Members: Chris McCune, Karen Herrmann, Kate Shaw

Administration: Robert Sokolowski, Sara Missett, Tammi Florio, James Scanlon, Kristen Barnello, Debra Dinsmore, Richard Mitchell, Donna Foley

Items listed on the Education Committee Regular Agenda of May 13, 2019:

1. Approval of the Education Committee Meeting Minutes of April 8, 2019
2. Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays – 2019-2020 WCASD Calendar
3. Approval of AP Music Theory Textbook
4. Approval of Grade 4 Text *Crenshaw* by Katherine Applegate
5. Approval of Grade 4 Text *Mr. Chickee's Funny Money* by Christopher Paul Curtis
6. Approval of Grade 4 Text *Because of Winn Dixie* by Kate DiCamillo
7. Approval of Grade 4 Text *There's an Owl in the Shower* by Jean Craighead George
8. Approval of Grade 5 Text *Bud, Not Buddy* by Christopher Paul Curtis
9. Approval of Grade 5 Text *Restart* by Gordon Korman
10. Approval of Grade 5 Text *Wonder* by R. J. Palacio
11. Approval of Grade 5 Text *Hatchet* by Gary Paulsen
12. Summary of Workforce Advisory Council 2019-2020 Career Education Framework

A. Committee Actions and Outcomes:

1. Approval of the Education Committee Meeting Minutes of April 13, 2019 **VOTE: 3 - 0**
2. Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays – 2019-2020 WCASD Calendar **VOTE: 3 - 0**
3. Approval of AP Music Theory Textbook **VOTE: 3 - 0**
4. Approval of Grade 4 Text *Crenshaw* by Katherine Applegate **VOTE: 3 - 0**
5. Approval of Grade 4 Text *Mr. Chickee's Funny Money* by Christopher Paul Curtis **VOTE: 3 - 0**
6. Approval of Grade 4 Text *Because of Winn Dixie* by Kate DiCamillo **VOTE: 3 - 0**
7. Approval of Grade 4 Text *There's an Owl in the Shower* by Jean Craighead George **VOTE: 3 - 0**
8. Approval of Grade 5 Text *Bud, Not Buddy* by Christopher Paul Curtis **VOTE: 3 - 0**
9. Approval of Grade 5 Text *Restart* by Gordon Korman **VOTE: 3 - 0**
10. Approval of Grade 5 Text *Wonder* by R. J. Palacio **VOTE: 3 - 0**
11. Approval of Grade 5 Text *Hatchet* by Gary Paulsen **VOTE: 3 - 0**

B. Items to be placed on the upcoming Board Agenda:

- Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays – 2019-2020 WCASD Calendar
- Approval of AP Music Theory Textbook
- Approval of Grade 4 Text *Crenshaw* by Katherine Applegate
- Approval of Grade 4 Text *Mr. Chickee's Funny Money* by Christopher Paul Curtis

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- Approval of Grade 5 Text *Restart* by Gordon Korman
- Approval of Grade 5 Text *Wonder* by R. J. Palacio
- Approval of Grade 5 Text *Hatchet* by Gary Paulsen

C. Items to be placed on the upcoming Board Consent Agenda:

Approval of the following Study/Excursion trip(s):

- East/Henderson/Rustin HS Orchestra – Orlando, FL – Thurs-Mon 4/16-4/20/19
- Rustin HS DECA – Orlando, FL – Thurs-Tues 4/25-4/30/19
- Henderson HS Winter Guard – Wildwood, NJ – Thurs-Sun 5/2-5/5/19
- Rustin HS Marching Band – Indianapolis, IN – Thurs-Sun 11/14-11/17/19
- Henderson HS Wrestling – Hall, PA – Fri-Sat 12/13-12/14/19
- Henderson HS AP-Spanish – Peru – Tues-Mon 6/16-6/22/20
- Rustin HS American Latino Program

WEST CHESTER AREA SCHOOL DISTRICT
Superintendent of Schools

TO: Board of School Directors
FROM: Jim Scanlon
DATE: June 6, 2019
RE: Update on Graduation Gowns for Class of 2020

At Monday's Education Committee, I will be presenting an update on the process used to determine graduation gowns for the Class of 2020. Our three high school principals worked with members of each of the junior classes to determine the gown choice for the Class of 2020 and beyond. The students picked gown options. All three principals shared the information that was sent to parents and students in January.

Here is a summary of each schools' process:

Rustin HS:

Dr. Marano met with 35 members of the junior class from 3 different student organizations – Student Council, Student Advisory Committee, and UKNIGHTED (our peer mentoring club). This group represented a cross section of Rustin students with respect to academic level, race and ethnicity, gender preference, and socio-economics.

The first meeting was one in which discussion took place about information sent to parents and students in January as for the rationale for moving to one gown. One student disagreed, and he was able to share his thoughts and have the conversation with his classmates. This student spoke with Dr. Marano a few days later and let him know that he appreciated the ability to share his thoughts, and that he fully intended, as a leader, to accept the change, embrace it, and advocate for it.

The girls on the committee, who would traditionally wear gold gowns, expressed no opposition to the change to one gown.

The group then discussed specific gown designs to offer the junior class to choose from. The unanimous opinion of the group was that they did not like stripes on the gown. They then discussed the concept of a solid gown, with a stole of the opposite color.

At the second meeting, two samples of the design that we had discussed were reviewed by the students – a gold gown with the navy blue stole, and a navy blue gown with a gold stole. The group decided to put it out to the entire junior class for a vote. The various gown options were on display and voting took place between May 6 and May 13. 150 students voted (50% response rate).

The results of the survey were as follows:

Blue gown with gold sole – 78%

Gold gown with blue stole – 22%

Dr. Marano sent the results to the junior class, kept both gown options on display and invited any junior to speak with him. Nobody approached him.

East HS

Dr. Fagan met with 80 members of the junior class, which represented a cross section of students.

The first topic of discussion was one which took place about information sent to parents and students in January as for the rationale for moving to one gown. The students met with the representative from the gown company to design five different gown options.

Dr. Fagan also included class officers from the Class of 2021 in the discussion.

At another meeting, the students modeled the gown options and eliminated three of them. The options eliminated were the ones that were predominantly red, or predominantly gold with various accents. Students decided on two options to put to a vote: a black gown with red and gold accents on the stole; and a white gown with red and gold accents on the stole.

These two options are being sent to the junior class in a survey. The survey closes on Monday June 10.

Henderson HS

The current senior class at Henderson chose the following to wear for its commencement this year:

Garnet gown with white trim on the stole – 68%

All garnet gown – 27%

White gown – 6%

These students have overwhelmingly chosen to wear one gown, garnet with white trim.

Dr. Sherlock and assistant principal, Dr. Ozer, met with ten students in the Student Senate, as well as ten additional students from the junior class, all representing a cross section of students at Henderson. Dr. Sherlock also met with the entire 9th through 12th grade student senate, representing 38 students. They reviewed information sent to parents and students of the senior class about the reasons to wear one gown. These students all supported the move to one gown, with the exception of two. Since the current senior class had already chosen a gown, there was no need to survey the entire junior class.



Book	Policy Manual
Section	100 Programs
Title	Title I - Comparability of Services
Code	150
Status	Review
Adopted	January 22, 2018
Last Reviewed	January 22, 2018

Purpose

The equivalent distribution of district resources is one method that the district shall use to ensure all students receive a quality education. This policy demonstrates the district's commitment to ensure that no discrimination occurs in the distribution of resources funded by state and local sources, regardless of the receipt of federal funds.

Authority

The Board directs that each district school receiving Title I funds must use state and local funds to provide services that, taken as a whole, are at least comparable to services in those schools in the district that do not receive Title I funds. [\[1\]](#)

If all schools in the district receive Title I funds, the Board directs that state and local funds shall be used to provide services that, taken as a whole, are substantially comparable in each school. [\[1\]](#)

The Board acknowledges that comparability may be measured on a grade-span by grade-span basis or a school-by-school basis.

Definition

For purposes of this policy, **grade span** is defined as similar two-grade span difference or less. For example, a grade span of K-2 or K-4, not a grade span of K-2 to K-5.

Delegation of Responsibility

If the district has more than one (1) building per grade span, the Superintendent or his/her designee shall complete a Detailed School Data Sheet.

Regardless of buildings per grade span, the Superintendent or his/her designee shall annually complete a Comparability Assurance Form to provide written assurance of equivalence among schools, including the provision of curriculum materials; instructional supplies; and teachers, administrators and other staff.

Guidelines

Method of Determination

For purposes of determining Title I comparability, the district shall use a current year student to staff ratio calculation or a previous year per-pupil expenditure determination, whichever is more favorable to the district.

Allowable Exclusions

For the purposes of determining comparability, the district may exclude:[\[1\]](#)

1. State and local funds expended for language instruction education programs.[\[2\]](#)
2. Excess costs associated with providing services to students with disabilities.[\[3\]](#)[\[4\]](#)[\[5\]](#)
3. ~~Unexpected~~ **Unpredictable** changes in enrollment or personnel assignments occurring after the beginning of the school year.
4. Other expenditures from supplemental state or local funds consistent with the intent of Title I.

Complaints

Complaints by individuals and organizations regarding implementation of equivalence between schools shall be processed in accordance with Board policy.[\[6\]](#)

- Legal
1. [20 U.S.C. 6321](#)
 2. Pol. 138
 3. Pol. 103.1
 4. Pol. 113
 5. Pol. 114
 6. Pol. 906



Book	Policy Manual
Section	900 Community
Title	Complaints – ESEA/Other Federal Programs
Code	906.1
Status	Review
Adopted	August 1, 2015
Last Reviewed	July 27, 2015

Purpose

The Elementary and Secondary Education Act (ESEA) legislation, ~~previously referred to as the No Child Left Behind Act of 2001 (NCLB)~~, **as amended by the Every Student Succeeds Act (ESSA)**, requires local educational agencies (LEAs) to adopt written procedures for receiving and resolving any complaint alleging violations of the law in the administration of programs. In accordance with this legislative requirement, the district has adopted the following procedures. [\[1\]](#)

Guidelines

A person or group with a complaint shall ~~provide the principal of the building where the ESEA or other federal program is implemented with~~ **file** a written, signed statement indicating the nature of the complaint **with the District's administration office.** It must include:

1. **Contact information for the complainant.**
2. ~~1.~~ A statement that the school or district has violated a requirement of federal statute or regulations which apply to programs under the ESEA.
3. ~~2.~~ The facts on which the statement is based.
4. ~~3.~~ **Supporting documentation, such as** information on any discussions, meetings, or correspondence regarding the complaint.

The district's administration office shall forward the complaint to the district administrator responsible for administering the federal program that is the subject of the complaint and notify the Superintendent that a complaint has been made.

The district administrator responsible for the federal program shall conduct an investigation of the complaint. When the investigation is completed, the district administrator shall prepare a written report with a recommendation for resolving the complaint. The written report shall be submitted to the Superintendent who shall determine whether further investigation is required and/or the district's final response.

~~The building principal will investigate the complaint and take corrective action, if needed, based on the results of the investigation. The building principal~~ **Superintendent or his/her designee** will notify the person or group issuing the complaint **complainant** of the actions/resolutions undertaken based on the investigation of the complaint.

The district administrator responsible for the federal program shall ensure that the resolution of the complaint is implemented.

The time period between receipt of the complaint and resolution of the complaint shall not exceed sixty (60) calendar days, unless circumstances require additional time.

~~If the person or group issuing the complaint is/are not satisfied with the resolution, the person or group may schedule a meeting with the appropriate administrator. The building principal will provide the appropriate administrator with a report with the results of the investigation.~~

~~Additional meetings will take place as needed through the district's chain of command up to the Board until a resolution of a complaint is completed:~~

- ~~1. First Level — Teacher.~~
- ~~2. Second Level — Principal.~~
- ~~3. Third Level — Appropriate Central Office Administrator.~~
- ~~4. Fourth Level — Superintendent.~~
- ~~5. Fifth Level — Board.~~

The complainant(s) shall be informed of the right to appeal the district or Board resolution of the complaint to the then applicable PDE **Pennsylvania Department of Education** address. ~~The~~ current address is as follows:

Division of Federal Programs
PA Department of Education
333 Market Street
Harrisburg, PA 17126-0333

Legal

[1. 20 U.S.C. 7844](#)

K-1 Achievement 2018-2019

June 10, 2019

Education Committee

West Chester Area School District

Counselor Interactions

Kindergarten (Trimester 3)

Academics	Fewer this year
Attention	Fewer this year
Managing emotions	Fewer this year
Anxiety	More this year
Social skills	More this year

Counselor Interactions

First Grade (Trimester 3)

Academics	Same as last year
Anxiety	Same as last year
Attention	Same as last year
Managing emotions	More this year
Social skills	Fewer this year

May Math: Kindergarten

PA Core Standard (Trimester 3)	Comments
Demonstrates understanding of the counting sequence.	2.4% more students met standard compared to last year. (92%)
Reads numerals 0 to 20.	2.4% more students met standard compared to last year. (91%)
Writes numerals 0 to 20.	2.6% fewer students met standard compared to last year. (86%)
Uses objects to create sets 0 to 20.	0.7% more students met standard compared to last year. (95%)
Uses objects to compare and order numbers 0 to 20.	1.8% more students met standard compared to last year. (95%)

May Math: Gr 1

PA Core Standard (Trimester 3)	Comments
Reads numbers 0 to 100.	0.1% more students met standard compared to last year. (96%)
Writes numbers 0 to 100.	0.8% more students met standard compared to last year. (92%)
Composes 2D shapes.	3.4% more students met standard compared to last year. (96%)
Identifies 3D shapes.	0.2% more students met standard compared to last year. (91%)
Distinguishes between 2D and 3D shapes.	2.9% fewer students met standard compared to last year. (92%)
Partitions shapes into halves and quarters.	1.5% fewer students met standard compared to last year. (93%)

May Writing: K-1

	May 2017	May 2018	May 2019
Kindergarten	91% Advanced or Proficient	93% Advanced or Proficient	93% Advanced or Proficient
Grade 1	88% Advanced or Proficient	94% Advanced or Proficient	91% Advanced or Proficient

May DIBELS: Kindergarten

Kindergarten data indicates consistent high performance.

	2017-2018 (Full-day K)	2018-2019 (Full-day K)
Letter Naming Fluency (identify upper and lower case letters)	Mean Score: 58.4 National Percentile: 69	Mean Score: 57.4 National Percentile: 66
Phonemic Segmentation Fluency (identify all sounds in spoken words)	Mean Score: 58.9 National Percentile: 72	Mean Score: 61.6 National Percentile: 77
Nonsense Word Fluency (identify letter sounds in a printed nonsense words)	Mean Score: 52.4 National Percentile: 82	Mean Score: 52.1 National Percentile: 82
Whole Words Read (blend individual sounds into syllables)	Mean Score: 11.3 National Percentile: 82	Mean Score: 11.2 National Percentile: 81

May DIBELS: Gr 1

First grade data indicates consistent high performance.

	2017-2018 (Half-day K)	2018-2019 (Full-day K)
Nonsense Word Fluency (identify letter sounds in a printed nonsense words)	Mean Score: 91.7 National Percentile: 70	Mean Score: 90.7 National Percentile: 69
Whole Words Read (blend individual sounds into syllables)	Mean Score: 28.5 National Percentile: 68	Mean Score: 28 National Percentile: 68
Oral Reading Fluency (read aloud fluently)	Mean Score: 74.3 National Percentile: 69	Mean Score: 74.9 National Percentile: 70
Oral Reading Accuracy (read aloud accurately)	Mean Score: 93.3 National Percentile: 45	Mean Score: 92.9 National Percentile: 43

May DIBELS: Gr 1

First grade cohort made significant progress with pre-reading skills.

	2017-2018 (Full-day K)	2018-2019 (Grade 1)
Nonsense Word Fluency (identify letter sounds in a printed nonsense words)	52.4 sounds identified	90.7 sounds identified
Whole Words Read (blend individual sounds into syllables)	11.3 words read	28.0 words read

Developmental Reading Assessment

	May 2017	May 2018	May 2019
Kindergarten	67% reading on or above the level 4 benchmark	87% reading on or above the level 4 benchmark	84% reading on or above the level 4 benchmark
Grade 1	62% reading on or above the level 18 benchmark	73% reading on or above the level 18 benchmark	75% reading on or above the level 18 benchmark

Developmental Reading Assessment

Gr 1 Mean

The average Grade 1 DRA score is 6.8% higher than prior to FDK.

	16-17	17-18	18-19
Trimester 3	20.1	20.7	21.8

Developmental Reading Assessment

30% more grade 1 students are reading at higher levels than before.

Top DRA Scores	16-17	17-18	18-19
Total students	772	825	893
# of students scoring level 30 (Gr 3) or higher	107	114	162
% students scoring level 30 (Gr 3) or higher	13.8%	13.8%	18.1%

Occupational Therapy Referrals

Grade 1 teachers referred over 20% fewer students for OT.

	2017-18	2018-19
Kindergarten	34	34
First grade	25	20

Special Education Referrals

Gr 1 teachers referred over 80% fewer students for special education testing.

	2017-18 (Half-day K)	2018-19 (Full-day K)
Grade 1 students referred for special education testing	33 students	6 students



West Chester Area School District

OUR MISSION IS TO EDUCATE AND INSPIRE OUR STUDENTS
TO ACHIEVE THEIR PERSONAL BEST



Common Assessments

June 10, 2019

Committee Goals

1. Identify Rationale for Change
2. Develop Assessment Structures
 - ❖ Mindful of Philosophy and Framework
 - ❖ Forward Thinking
3. Plan for Implementation and Communication

Quarterly Assessments

- ❖ Committee Formation in 2003-2004
- ❖ Instituted in 2004-2005
- ❖ Purpose
- ❖ Criticisms



QAs: What is Not Working Well and Why

- Timing should be curriculum, not calendar driven. (issues with marking periods)
- Over testing/stress
- Alignment and consistency in value and content
- Quarters and finals
- Doesn't always inform instruction
- Negatively impacts creativity
- Lack of pacing
- Not prepared for cumulative exams in college
- “Testing days” aren't working
- Validity of data?
- Logistics of grading 4th QA
- Ineffective as formative tool
- Restricted by schedule and time
- Over testing – frequency
- In certain subjects – the quarterlies (by default) must be cumulative
- Don't give appropriate experience in testing like in colleg
- Inconsistent value of assessments (numerical)

Timely, Stress, N-Consis., N-Skill Devel., N-Inform, N-Flexible



Collegiate Research

Are professors required to administer final exams?

87% said no

“Our school technically requires faculty to have some sort of “scholarly activity” on finals day (so as to prevent faculty taking off for vacation a week early), but it really isn’t enforced, and even when it is, need not be filled with an actual final exam. Some faculty give final papers and have students hand them in on the finals day.”



Collegiate Research

Are finals cumulative in nature?

Varies by Department and Course

“No. However, faculty are encouraged to emphasize the learning objectives applicable to a course and to devise ways to measure their achievement by the class.”



Collegiate Research

How have your school's assessment practices changed in the last 5-10 years?

“For individual student assessment we have probably shifted more towards projects, group work, active learning assessment in the classroom as well as automatic computer grading testing through our learning management system.”



Rationale for Common Assessment

We are a district that is rich in curriculum and instruction; however, we lack aligned and coordinated local assessments at the high school level. Common assessments will ensure that we have reliable and valid local student achievement data. Furthermore, common assessments will provide teachers with collaborative opportunities to connect all elements of the teaching and learning process (curriculum, instruction and assessment).



Transition to Common Assessments

- » By the 2021-22 school year, all core courses will have two to three CAs in place at optimal points in curriculum.
- » CAs will be designed in accordance with our Create/Perform/Respond assessment philosophy and framework.
- » Teachers to use the results of the CAs to drive their instruction throughout the year.
- » QAs will remain in place until a CA has been developed.

CAs being developed for the 19-20 school year

African Asian Studies

Algebra 1 & Algebra 2

Biology 1 & Biology 2

English 9

Geometry

World Languages: Level 1 and Level 2 courses

Redistricting Timeline

Greystone ES Opening

<u>DATE</u>	<u>ACTIVITY</u>
Monday, June 10, 2019	Presentation to Education Committee regarding process for redistricting
July, 2019	<ul style="list-style-type: none">• Administration conducts analysis of housing projects• Estimated enrollment numbers targeted for each school building based on operational capacity
August 2019	<ul style="list-style-type: none">• FAQ's posted on website• Email out to community with update and timeline• Estimated number of students projected from various developments, and logged into transportation software• Redistricting parameters developed
September, 2019	Board approves redistricting parameters
October, 2019	Steering Committee formed to review various plans
November, 2019 to January, 2020	Steering Committee develops impact statements for various plans reviewed
February, 2020	Community updates provided on various scenarios developed
March, 2020	Steering Committee reviews feedback on plans and makes adjustments
April, 2020	Updates are provided to the community
May, 2020	Final recommendation prepared and presented to school board
June, 2020	Board approves redistricting plan to go into effect Fall, 2021
September, 2020	Administration works on transition plans for moving students
January 2021	Transfer of staffing process begins to staff Greystone Elementary School
April, 2021	Staffing assignments completed
July, 2021	Transportation Department creates new bus schedules
August, 2021	Redistricting plan completed with opening of Greystone Elementary School

Resolution Supporting Statewide Cyber Charter School Funding Reform

By the Board of Directors of the West Chester Area School District

WHEREAS, the Commonwealth is the sole authorizer of cyber charter schools, yet almost all of the costs for cyber charter schools are borne by school districts and local taxpayers, and the current funding formula for cyber charter schools is based on school district expenditures with no relationship to the actual instructional costs of the students attending the charter school; and

WHEREAS, the current cyber charter school funding formula for special education differs from the formula used to calculate school district special education subsidies and is not based on the actual costs of the cyber charter school to meet the needs of their students with disabilities; and the current flawed calculation requires school districts to pay charter schools regardless of the costs of services provided, resulting in the overpayment of district funds to charter schools for special education students; and

WHEREAS, the average tuition rate in Pennsylvania for non-special education was \$11,308; and

WHEREAS, the average tuition rate for a special education student made by a district was \$26,000 with the average tuition rate for a non-special education student \$11,309; and

WHEREAS, the average tuition rate for special education students attending cyber charter schools was \$24,200 per student and more than 390 school districts in Pennsylvania were forced to pay more than \$20,000 per student for special education students attending cyber charter schools; and

WHEREAS, the 2018-19 tuition rates for cyber charter schools in the West Chester Area School District was \$12,620 for a regular education student and \$29,565 for a special education student; and

WHEREAS, the West Chester Area School District's cyber charter school expenditures for the 2018-19 school year for 168 students was \$2,679,345 and was encumbered as follows:

<u>Students</u>	<u>Tuition rate per student</u>	<u>Total</u>
135 regular education	\$12,620	\$1,703,700
33 special education	\$29,565	\$ 975,645
168 total students		\$2,679,345

WHEREAS, the Chester County Intermediate Unit calculated an average tuition cost for a regular education cyber school student to be \$5,400 and a special education student to be \$6,500; and

WHEREAS, the Chester County Intermediate Unit rates would save West Chester Area School District taxpayers an estimated \$1,735,845; and

NOW THEREFORE BE IT RESOLVED, this ____ day of ____, 2019 by the Board of School Directors of the West Chester Area School District, that:

1. West Chester Area School Board urges its elected officials to support legislation that corrects the tuition for the regular and special education to cyber charter schools so that it is based on the actual costs

of educating their students and relieves the financial burden on school districts and taxpayers.

2. West Chester Area School Board urges its elected officials to support House Bill 526 and Senate Bill 34 which would require parents to enroll children in a cyber-school run by their local school district if a district operated a cyber-school.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

Secretary

By: _____
President



**West Chester Area School District
EDUCATION COMMITTEE**

To: Board of School Directors
From: Tammi Florio, Ed. D.
Sara Missett, Ed. D.
Robert Sokolowski, Ed. D.

Date: June 10, 2019

Re: **Education Committee Consent Agenda Items for June Board Approval**

Unless we hear otherwise, the following attached items will appear under the Education Committee as consent items for the June 24, 2019 School Board agenda:

1. Approval of the following Study/Excursion trip(s):
 - East HS Girls Track – Shippensburg, PA – Thurs-Sat 5/23-5/25/19*
 - East HS Boys Track – Shippensburg, PA – Thurs-Sat 5/23-5/25/19*
 - Henderson HS Boys Track – Shippensburg, PA – Fri-Sat 5/24-5/25/19*
 - Rustin HS Science Olympiad – Ithaca, NY – Wed-Sun 5/29-6/2/19*
 - Henderson HS FBLA – San Antonio, TX – Thurs-Wed 6/27-7/3/19*
 - Rustin HS Biological Science – Galapagos Islands, Ecuador – Mon-Thurs 7/15-7/25/19
 - Henderson HS Wrestling – Dagsboro, DE – Sat-Sun 12/27-12/28/19*
 - Rustin HS German – Germany – Mon-Wed 6/22-7/1/20

2. Approval of the Request for Proposal for Title I Improving Basic Programs and Title IIA Supporting Effective Instruction services to the Chester County Intermediate Unit

*Indicates trips that are competitions. As per policy, they have been approved and the board is being notified.

If after reviewing this information you have any questions, please feel free to contact Bob Sokolowski at 484-266-1016.

WEST CHESTER AREA SCHOOL DISTRICT

NO. 121AG8

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED:

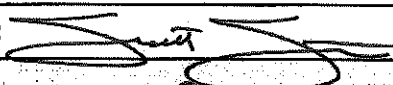



121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL			
<input checked="" type="checkbox"/> New Trip Request	<input type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation	
School: <u>West Chester East High School</u>		Sport: <u>Girls Track and Field</u>	
Coach(s) in charge: <u>Doug Costin</u>		In Season: <input type="checkbox"/>	Post Season: <input checked="" type="checkbox"/>
Destination: <u>Shippensburg University - PIAA Girls State Track and Field Championship</u>			
Trip Day(s)/Date(s): <u>Thursday, May 23, 2019 through Saturday, May 25, 2019</u>			
Number of Students: <u>6</u> Total Passengers: <u>7</u> % of Eligible Students going: <u>100</u>			
Adult Chaperone to Student ratio: <u>1</u> / <u>3</u>			
Names of Coach/Staff Chaperones: <u>Doug Costin, Henry Anderson</u>			
- Other Adult Chaperones: _____			
Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6)			
ESTIMATED COST			
Substitute(s) needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If so, how many: <u>1.5</u>	Cost: <u>\$238.97</u>	Budget/Activity Code: <u>1-1100-000-00-54-954-315</u>
Name of Staff Member Driving Students: <u>Doug Costin</u>			
Mileage/Tolls: (if applicable)	<u>\$175.00</u>	<u>1-3200-000-20-30-953-580 (gas, tolls)</u>	
Hotel/Food/Airfare: (if applicable)	<u>\$840.00</u>	<u>1-3200-000-20-30-953-580</u>	
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)	<u>\$915.00</u>	<u>1-3200-000-20-30-953-580</u>	
Registration/Entrance Fee: (if applicable)	<u>\$ 15.00</u>	<u>1-3200-000-20-30-953-810</u>	
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>1</u> \$180.00 <u>1-3200-000-20-30-953-580</u>			
- Rental Company/Carrier: <u>Auto Rent</u>			
- Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No			
Drop at: _____		at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
Pick up: _____		at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
Students Leaving From: <u>West Chester East High School</u>		at <u>12:00</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
Students Returning To: <u>West Chester East High School</u>		at <u>8:00</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
TOTAL Cost of Trip: \$ <u>2363.97</u>		Pupil Cost: \$ <u>0</u>	TOTAL Cost to the District: \$ <u>2363.97</u>
Requested by: <u>Douglas Costin</u>		Signature: <u>[Signature]</u>	Date: <u>5/20/19</u>
APPROVAL			
Principal:	Approved: <u>[Signature]</u>	Date: <u>5/20/19</u>	
Athletic Director:	Approved: <u>[Signature]</u>	Date: <u>5/20/19</u>	
Director of Secondary Education	Approved: <u>[Signature]</u>	Date: <u>5/20/19</u>	
Transportation:		Date: _____	
Scheduled Date: _____	Contractor: _____		
Krapf Cost: _____	Additional Cost: _____		
Spellman Office Only: Overnight Trip will appear on the <u>June 24, 2019</u> Board Consent Agenda.			

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED:

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL		<input checked="" type="checkbox"/> New Trip Request	<input type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation
School: <u>West Chester East High School</u>		Sport: <u>Boys Track and Field</u>		
Coach(s) in charge: <u>Scott Stephen</u>		In Season: <input type="checkbox"/>	Post Season: <input checked="" type="checkbox"/>	
Destination: <u>Shippensburg University, PIAA Boys Track and Field Championship</u>				
Trip Day(s)/Date(s): <u>Thursday, May 23, 2019 through Saturday, May 26, 2019</u>				
Number of Students: <u>2</u> Total Passengers: <u>4</u> % of Eligible Students going: <u>100</u>				
Adult Chaperone to Student ratio: <u>1 / 1</u>				
Names of Coach/Staff Chaperones: <u>Scott Stephen, Kareem Lanier</u>				
~ Other Adult Chaperones: _____				
Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6)				
ESTIMATED COST				
Substitute(s) needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		if so, how many: <u>1</u>	Cost: <u>\$159.31</u>	Budget/Activity Code: <u>01-1100-000-00-54-954-315</u>
Name of Staff Member Driving Students: <u>Kareem Lanier</u>				
Mileage/Tolls: (if applicable)			<u>\$175.00</u>	<u>01-3200-000-20-30-953-580</u>
Hotel/Food/Airfare: (if applicable)			<u>\$560.00</u>	<u>01-3200-000-20-30-953-580</u>
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)			<u>\$515.00</u>	<u>01-3200-000-20-30-953-580</u>
Registration/Entrance Fee: (if applicable)			<u>\$ 30.00</u>	<u>01-3200-000-20-30-953-810</u>
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>1</u> <u>\$180.00</u> <u>01-3200-000-20-30-953-580</u>				
~ Rental Company/Carrier: <u>Auto Rent</u>				
~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No				
Drop at: _____		at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM	
Pick up: _____		at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM	
Students Leaving From: <u>West Chester East High School</u>		at <u>12.00</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	
Students Returning To: <u>West Chester East High School</u>		at <u>8:00</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	
TOTAL Cost of Trip: \$ <u>\$1619.31</u>		Pupil Cost: \$ <u>0</u>	TOTAL Cost to the District: \$ <u>\$1619.31</u>	
Requested by: <u>Scott Stephen</u>		Signature: 	Date: <u>5/20/19</u>	
APPROVAL				
Principal:	Approved: 	Date: <u>5/20/19</u>		
Athletic Director:	Approved: 	Date: <u>5/20/19</u>		
Director of Secondary Education	Approved: 	Date: <u>5/20/19</u>		
Transportation:		Date: _____		
Scheduled Date: _____	Contractor: _____			
Krapf Cost: _____	Additional Cost: _____			
Spellman Office Only: Overnight Trip will appear on the <u>June 24, 2019</u> Board Consent Agenda.				

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED:

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL			
<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request	
<input type="checkbox"/> Trip Cancellation			
School: <u>Henderson High School</u>		Sport: <u>Boys Track</u>	
Coach(s) in charge: <u>Kevin Kelly, Mike Thomason, Bryan Johnson</u>		In Season: <input type="checkbox"/> Post Season: <input checked="" type="checkbox"/>	
Destination: <u>PIAA Track State Championships - Shippensburg University</u>			
Trip Day(s)/Date(s): <u>Friday May 24h and Saturday May 25, 2018</u>			
Number of Students: <u>4</u> Total Passengers: <u>4</u> % of Eligible Students going: <u>100%</u>			
Adult Chaperone to Student ratio: <u>1</u> / <u>1</u>			
Names of Coach/Staff Chaperones: <u>Kevin Kelly, Mike Thomson, Bryan Johnson</u>			
~ Other Adult Chaperones: _____			
Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6)			
ESTIMATED COST			
Substitute(s) needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Number	Cost
if so, how many: <u>2</u>			Budget/Activity Code
		<u>318.62</u>	<u>1-1110-000-20-40-221-315</u>
Name of Staff Member Driving Students: <u>Kevin Kelly, Mike Thomson, Bryan Johnson</u>			
Mileage/Tolls: (if applicable)		<u>100.00</u>	<u>1-3200-000-20-30-953-580</u>
Hotel/Food/Airfare: (if applicable)		<u>600.00</u>	<u>1-3200-000-20-30-953-580</u>
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)		<u>400.00</u>	<u>1-3200-000-20-30-953-580</u>
Registration/Entrance Fee: (if applicable)			
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation			
<input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches _____		<u>200.00</u>	<u>1-3200-000-20-30-953-580</u>
~ Rental Company/Carrier: <u>Fred Beans Ford</u>			
~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No		Drop at: _____ at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
		Pick up: _____ at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
Students Leaving From: <u>Henderson on 5/24/2019</u>		at <u>7</u>	<input checked="" type="checkbox"/> AM <input type="checkbox"/> PM
Students Returning To: <u>Henderson on 5/25/2019</u>		at <u>8</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
TOTAL Cost of Trip: \$ <u>1618.62</u>		Pupil Cost: \$ <u>0</u>	TOTAL Cost to the District: \$ <u>1618.62</u>
Requested by: <u>K. Kelly</u>		Signature: <u>K. Kelly</u>	Date: <u>5/20/19</u>
APPROVAL			
Principal:		Approved: <u>[Signature]</u>	Date: <u>5-20-19</u>
Athletic Director:		Approved: <u>[Signature]</u>	Date: <u>5-20-19</u>
Director of Secondary Education:		Approved: <u>[Signature]</u>	Date: <u>5/20/19</u>
Transportation:			Date: _____
Scheduled Date: _____		Contractor: _____	
Krapf Cost: _____		Additional Cost: _____	
Spellman Office Only: Overnight Trip will appear on the <u>June 24, 2019</u> Board Consent Agenda.			

WEST CHESTER AREA SCHOOL DISTRICT

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

No. 121AG1

APPROVED: August 1, 2015

REVISED: December 14, 2017

<input checked="" type="checkbox"/> Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																						
School: <u>Bayard Rustin High School</u> Grade/Subject/Club: <u>Science Olympiad</u>																						
Teacher(s) in Charge: <u>Jaime Suarez and Tanna Whitton</u>																						
Destination: <u>Ithaca, NY- Nationals Championship</u>																						
Trip Day(s)/Date(s): <u>5/29/19-6/2/19</u> Competition: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																						
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: _____																						
Special Instructions (rain date, etc.): _____																						
How is it related to curriculum: <u>Students will compete against the tops schools in the nation in various areas of science. They will apply the knowledge they have learned in class</u>																						
Objectives of the proposed trip: <u>Compete against other schools to rank in the top 6 of each event and overall in the top 6 as a team</u>																						
Number of Pupils: <u>21</u> Total Passengers: <u>24</u> Per Pupil Cost: <u>137.95</u>																						
Adult Chaperone to Student Ratio: <u>8 / 1</u> % of Eligible Students Going: <u>100.00%</u>																						
Names of Teacher/Staff Chaperones: <u>Tanna Whitton, Jaime Suarez</u>																						
~ Other Adult Chaperones: <u>Joanna McGinnis</u>																						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)																						
Estimated Cost																						
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Substitute(s) Needed:</th> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td><i>[Signature]</i></td> <td><u>3</u></td> <td><u>3</u></td> <td><u>159.31</u></td> <td><u>1,433.79</u></td> <td></td> <td><u>12270 421 80 35 951 315</u></td> </tr> <tr> <td>Agency Nurses Needed:</td> <td></td> <td></td> <td><u>0.00</u></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> </tbody> </table>		Substitute(s) Needed:	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	<i>[Signature]</i>	<u>3</u>	<u>3</u>	<u>159.31</u>	<u>1,433.79</u>		<u>12270 421 80 35 951 315</u>	Agency Nurses Needed:			<u>0.00</u>	<u>0.00</u>		
Substitute(s) Needed:	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project																
<i>[Signature]</i>	<u>3</u>	<u>3</u>	<u>159.31</u>	<u>1,433.79</u>		<u>12270 421 80 35 951 315</u>																
Agency Nurses Needed:			<u>0.00</u>	<u>0.00</u>																		
Name of Staff Member Driving Students: <u>Jaime Suarez, Joanna McGinnis, Tanna Whitton</u>																						
Mileage/Tolls: (if applicable) _____ <u>392.00</u> <u>50-000-223-041-223</u>																						
Hotel/Food/Airfare: (if applicable) <u>MIKEY SARA (2020.44)</u> <u>5,387.84</u> <u>1-2380-000-20-40-223-580 (3,000.00)</u>																						
Registration/Entrance Fee: (if applicable) _____ <u>51-000-223-202-223 (367.40)</u>																						
Other Costs: _____ <u>1-1243-000-00-21A-972-580 (2020.44 S. Missett)</u>																						
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation																						
<input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input checked="" type="checkbox"/> Coach																						
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Buses/Rentals/Coaches</th> <th># Vehicles</th> <th># Days</th> <th>Cost/Vehicle</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td></td> <td><u>3</u></td> <td><u>5</u></td> <td><u>167.00</u></td> <td><u>2,505.00</u></td> <td></td> <td><u>50-000-223-041-223</u></td> </tr> </tbody> </table>		Buses/Rentals/Coaches	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project		<u>3</u>	<u>5</u>	<u>167.00</u>	<u>2,505.00</u>		<u>50-000-223-041-223</u>							
Buses/Rentals/Coaches	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project																
	<u>3</u>	<u>5</u>	<u>167.00</u>	<u>2,505.00</u>		<u>50-000-223-041-223</u>																
~ Rental Company/Carrier: _____																						
Students Leaving From: <u>Bayard Rustin High School</u> at <u>8:00</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm																						
Students Returning To: <u>Bayard Rustin High School</u> at <u>11:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm																						
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																						
What are the planned activities to assist students who require financial assistance:																						
<u>invitational, contribution from other parents</u>																						
Additional Information (bus w/lift, star seat, ski boxes, special instructions)																						
Total Cost of Trip: \$ <u>9,718.63</u> Pupil Cost: <u>\$2896.95</u> Other Funded: \$ _____ Total Cost to the District: <u>\$6821.68</u>																						
Requested By: <u>Tanna Whitton</u> Signature: <i>[Signature]</i> Date: <u>05/13/2019</u>																						
Approval																						
Principal: _____ Approved: <i>[Signature]</i> Date: <u>5/13/19</u>																						
Supervisor: _____ Approved: _____ Date: _____																						
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services Approved: <i>[Signature]</i> Date: <u>5/13/19</u>																						
Transportation: _____ Date: _____																						
Schedule Dates: _____ Contractor: _____																						
Krapf Costs: _____ Additional Costs: _____																						
<u>Spellman Office Only:</u> Overnight Trip will appear on the <u>June 24, 2019</u> Board Consent Agenda.																						

* 006

* MIKE MARANO

WEST CHESTER AREA SCHOOL DISTRICT





No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal		<input type="checkbox"/> New Trip Request	<input checked="" type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation Request		
School	Henderson High School		Grade/Subject/Club: FBLA			
Teacher(s) In Charge:	Judy-Kay Maxwell					
Destination:	San Antonio Texas-FBLA National Leadership Conference					
Trip Day(s)/Date(s):	June 27, 2019 -July 3, 2019		Competition	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
~ Overnight Trip:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State	<input type="checkbox"/> Out of Country	Name Tour Company: _____		
Special Instructions (rain date, etc.):	PBFLA organized the travel and housing package. Attached is a copy of the travel instructions from PAFBLA. Food is not covered by the trip, therefore students must pay out of pocket.					
How is it related to curriculum:	This is a National Conference and Competition for the FBLA. Our students qualified by finishing in the top 4th in the state competition.					
Objectives of the proposed trip:	Students will compete in the FBLA National Leadership Competition					
Number of Pupils:	4	Total Passengers:	5	Per Pupil Cost: 1,260.00		
Adult Chaperone to Student Ratio:	1 / 4	% of Eligible Students Going:	100.00%			
Names of Teacher/Staff Chaperones:	Dr. Judy-Kay Maxwell					
~ Other Adult Chaperones:	_____					
Nurses required on this trip:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)					
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	_____	_____	159.31	0.00	_____	_____
Agency Nurses Needed:	_____	_____	0.00	0.00	_____	_____
Name of Staff Member Driving Students:	N/A					
Mileage/Tolls: (if applicable)	_____					
Hotel/Food/Airfare: (if applicable)	_____			5,040.00	50-000-221-022221	
Registration/Entrance Fee: (if applicable)	_____			480.00	50-000-221-022221	
Other Costs: Chaperone Hotel/Food/Air/Registration (120.00)	_____			2,737.90	1236 000 00 052 950 580	
<input type="checkbox"/> Walking	<input type="checkbox"/> Parent Provided Transportation	<input type="checkbox"/> Public Transportation				
<input type="checkbox"/> Bus	<input type="checkbox"/> Van/Car Rental	<input type="checkbox"/> Coach				
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	0	_____	_____	0.00	_____	_____
~ Rental Company/Carrier:	_____					
Students Leaving From:	Philadelphia International Airport	at	12:40	<input type="checkbox"/> am <input checked="" type="checkbox"/> pm	_____	
Students Returning To:	Philadelphia International Airport	at	1:30	<input type="checkbox"/> am <input checked="" type="checkbox"/> pm	_____	
~ Request Drop off/Pick up (only if using Krapf):	<input type="checkbox"/> Yes <input type="checkbox"/> No	Drop at:	_____	at	_____	<input type="checkbox"/> am <input type="checkbox"/> pm
		Pick up at:	_____	at	_____	<input type="checkbox"/> am <input type="checkbox"/> pm
What are the planned activities to assist students who require financial assistance:						

Additional Information (bus w/lift, star seat, ski boxes, special instructions)						

Total Cost of Trip:	\$ 8,257.90	Pupll Cost:	\$ 5,040.00	Other Funded:	\$ 480.00	Total Cost to the District: \$2,737.90
Requested By:	Dr. Judy-Kay Maxwell	Signature:			Date:	5.30.19
Approval						
Principal	Approved				Date:	5/30/19
Supervisor	Approved				Date:	_____
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved				Date:	6/3/19
Transportation:	N/A	_____			Date:	_____
Schedule Dates:	_____		Contractor:	_____		

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<input type="checkbox"/> New Trip Request <input checked="" type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																																																																																																																																																																																														
School: <u>Rustin High School</u>	Grade/Subject/Club: _____																																																																																																																																																																																													
Teacher(s) in Charge: <u>Rita Baldino</u>																																																																																																																																																																																														
Destination: <u>Galapagos Islands, Ecuador</u>																																																																																																																																																																																														
Trip Day(s)/Date(s): <u>July 15 through July 25, 2019 M-Thurs</u> Competition <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																																																																																																																																																																														
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/> Out of Country Name Tour Company: <u>Explorica</u>																																																																																																																																																																																														
Special Instructions (rain date, etc.): _____																																																																																																																																																																																														
How is it related to curriculum: <u>Expansion of Biological Science curriculum</u>																																																																																																																																																																																														
Objectives of the proposed trip: <u>To practice Spanish and visit the Darwin Research Center</u>																																																																																																																																																																																														
Number of Pupils: <u>3</u>	Total Passengers: <u>5</u>																																																																																																																																																																																													
Adult Chaperone to Student Ratio: <u>1 / 4</u>	Per Pupil Cost: <u>4,100.00</u>																																																																																																																																																																																													
Names of Teacher/Staff Chaperones: <u>Rita Baldino (Numbers above reflect smaller group from Rustin)</u>																																																																																																																																																																																														
~ Other Adult Chaperones: <u>Teachers from Boston School that we are combining the trip with</u>																																																																																																																																																																																														
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WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED:

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL			
<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request	
<input type="checkbox"/> Trip Cancellation			
School: <u>Henderson High School</u>		Sport: <u>Wrestling</u>	
Coach(s) In charge: <u>Rob Beighley, Caleb Edwards,</u>		In Season: <input checked="" type="checkbox"/> Post Season: <input type="checkbox"/>	
Destination: <u>Battle at the Beach - Dagsboro, DE 19939</u>			
Trip Day(s)/Date(s): <u>December 27th & 28th 2019</u>			
Number of Students: <u>14</u> Total Passengers: <u>16</u> % of Eligible Students going: <u>100%</u>			
Adult Chaperone to Student ratio: <u>1</u> / <u>8</u>			
Names of Coach/Staff Chaperones: <u>Rob Beighley, Caleb Edwards</u>			
- Other Adult Chaperones: _____			
Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6)			
ESTIMATED COST			
Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		if so, how many: _____	
Name of Staff Member Driving Students: <u>Rob Beighley, Caleb Edwards</u>			
Mileage/Tolls: (If applicable)	0	_____	
Hotel/Food/Airfare: (If applicable)	0	_____	
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)	0	_____	
Registration/Entrance Fee: (If applicable)	_____	_____	
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>2</u> \$340.00 1-3200-000-20-30R-221 Program 444			
- Rental Company/Carrier: <u>Fred Beans Ford</u>			
- Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No			
Drop at: _____		at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM	
Pick up: _____		at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM	
Students Leaving From: <u>Henderson on 12/26/2019</u>		at <u>3</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	
Students Returning To: <u>Henderson on 12/28/2019</u>		at <u>8</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	
TOTAL Cost of Trip: \$ <u>340.00</u>		Pupil Cost: \$ <u>0</u>	
TOTAL Cost to the District: \$ <u>340.00</u>			
Requested by: <u>Rob Beighley</u>		Signature: <u>Rob Beighley</u>	
		Date: <u>5-2-19</u>	
APPROVAL			
Principal:	Approved: <u>[Signature]</u>	Date: <u>5/2/19</u>	
Athletic Director:	Approved: <u>[Signature]</u>	Date: <u>5-2-19</u>	
Director of Secondary Education	Approved: <u>[Signature]</u>	Date: <u>5/2/19</u>	
Transportation:	_____	Date: _____	
Scheduled Date:	_____	Contractor: _____	
Krapf Cost:	_____	Additional Cost: _____	
Spellman Office Only: Overnight Trip will appear on the <u>June 24th</u> Board Consent Agenda.			

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request	
School: <u>Rustin High School</u>	Grade/Subject/Club: <u>German</u>
Teacher(s) in Charge: <u>Matthew Taglang</u>	
Destination: <u>Germany; Munich, Stuttgart, Heidelberg, Freiburg, Garmisch-Partenkirchen</u>	
Trip Day(s)/Date(s): <u>June 22- July 1, 2020</u>	Competition <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/> Out of Country	Name Tour Company: <u>Explorica</u>
Special Instructions (rain date, etc.): _____	
How is it related to curriculum: <u>This trip is directly related to the curriculum in that it will give students the opportunity to experience the German language and culture first hand.</u>	
Objectives of the proposed trip: <u>Students will visit sights of cultural and historical significance. They will also interact with Germans in German.</u>	
Number of Pupils: <u>18</u>	Total Passengers: <u>21-</u> Per Pupil Cost: <u>4,200.00</u>
Adult Chaperone to Student Ratio: <u>1 to 6</u>	% of Eligible Students Going: _____
Names of Teacher/Staff Chaperones: <u>Matthew Taglang, Mike St. Clair, Stephanie Migias</u>	
~ Other Adult Chaperones: _____	
Nurses required on this trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (refer to 121AG6)	
Estimated Cost	
	# Staff # Days Cost/Day Total Cost % Budget Code/Account/Project
Substitute(s) Needed:	_____ _____ 159.31 0.00 _____ <u>N/A</u>
Agency Nurses Needed:	_____ _____ 0.00 0.00 _____ _____
Name of Staff Member Driving Students: _____	
Mileage/Tolls: (if applicable) _____	
Hotel/Food/Airfare: (if applicable) _____	
Registration/Entrance Fee: (if applicable)	<u>75,600.00</u>
Other Costs:	<u>Students pay travel company directly</u>
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach	
	# Vehicles # Days Cost/Vehicle Total Cost % Budget Code/Account/Project
Buses/Rentals/Coaches	_____ _____ _____ 0.00 _____ _____
~ Rental Company/Carrier: _____	
Students Leaving From:	_____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm
Students Returning To:	_____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No	Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm
	Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm
What are the planned activities to assist students who require financial assistance: _____	
Additional Information (bus w/lift, star seat, ski boxes, special instructor s) _____	
Total Cost of Trip: <u>\$75,600.00</u> Pupil Cost: <u>75,600.00</u> Other Funded: \$ _____ Total Cost to the District: <u>0</u>	
Requested By: <u>MATT TAGLANG</u>	Signature: <u>[Signature]</u> Date: <u>5/6/19</u>
Approval	
Principal	Approved: <u>[Signature]</u> Date: <u>5/6/19</u>
Supervisor	Approved: <u>[Signature]</u> Date: <u>5/8/19</u>
Director of: <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved: _____ Date: _____
Transportation:	Approved: _____ Date: _____
Schedule Dates: _____	Contractor: _____

June Board Consent Agenda

WEST CHESTER AREA SCHOOL DISTRICT

Department of Elementary Education
782 Springdale Dr, Exton, PA 19341

Date: June 5, 2019
To: Board Members and Dr. Scanlon
From: Tammi Florio, Director of Elementary Education
Subject: Request for Proposal – Title I and Title IIA Non-Public Services

In accordance with the Uniform Grant Guidelines surrounding Federal Title funds, we are required to do a Request for Proposal (RFP) for our Title IA Improving Basic Programs and our Title IIA Supporting Effective Instruction services. As part of our Title funding, WCASD is required to provide services to support our Title I WCASD resident students who are being educated at Non-Public schools. The District currently contracts with the CCIU to provide these services.

The Title IA Improving Basic Programs targets students in need of remediation and provides small group supplemental reading instruction for those students.

The Title IIA Supporting Effective Instruction services works with the non-public schools' administrators to determine professional development needs, consults with the district to establish performance goals, and delivers data driven professional development.

The Administration recommends awarding the RFP for our Title IA Improving Basic Programs and our Title IIA Supporting Effective Instruction services to the Chester County Intermediate Unit.

Tammi Florio